



## Pickup Reservation Form

Return to fax # 314.382.1730 or email: [dispatch@witsinc.org](mailto:dispatch@witsinc.org)

Name: \_\_\_\_\_

Company Name (if applicable): \_\_\_\_\_

Address of Materials: \_\_\_\_\_

Phone Number of pickup contact: \_\_\_\_\_

Do you require specific pickup Date/ range? \_\_\_\_\_ Best Time \_\_\_\_\_

Please note logistics (need carts, on pallets, dock truck etc.): \_\_\_\_\_

Will we need to count items for billing? YES \_\_\_\_\_ NO \_\_\_\_\_

**If No:**

Number of: Monitors: \_\_\_\_\_

TV's: \_\_\_\_\_

CPU's: \_\_\_\_\_

Networking or Server: \_\_\_\_\_

Printers: \_\_\_\_\_

Boxes of Keyboards/Mouse Cables: \_\_\_\_\_

Misc./Other: \_\_\_\_\_

**Please complete to the best of your ability/best guess. Please put all keyboards, mice and cables in boxes.**

- 1 Wits asks for recommended gas fee to cover our expenses based on your location, please call **314-382-6345**
- 2 All donations are tax deductible.
- 3 A \$5 donation is requested for each monitor from businesses.
- 4 Wits will put as many of the working useable electronics back into the community in our free programs and senior programs as we can.
- 5 Wits guarantees 100% reuse or recycling, WE DO NOT EXPORT ANYTHING.
- 6 Wits guarantees secure DOD standard data removal from all reusable PC's by a certified or qualified technician. Non-reusable hard drives are recycled and destroyed.
- 7 Wits is a Level II recycler registered with DNR.
- 8 Wits has an EPA ID that offers the security that no hazardous waste is generated and is 100% recycled.
- 9 Wits is now a part of National Takeback program using R2 certified facilities.